

Public Document Pack

Southend-on-Sea Borough Council

Department for Corporate Services

John Williams - Head of Legal & Democratic Services

Our ref:

Telephone: **01702 215000**

Your ref:

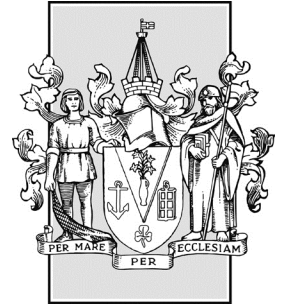
Fax: **01702 215994**

Date:

E-mail: **committeesection@southend.gov.uk**

Contact Name:

DX 2812 Southend



Dear Councillor

PLACE SCRUTINY COMMITTEE - MONDAY, 11TH JULY, 2016

Please find enclosed, for consideration at the next meeting of the Place Scrutiny Committee taking place on Monday, 11th July, 2016, the following report(s) that were unavailable when the agenda was printed.

| Agenda No | Item |
|-----------|------|
|-----------|------|

- | | |
|-----|---|
| 21. | <u>Suggested in depth Scrutiny projects - 2016 / 17</u> Report of Corporate Director for Corporate Services |
|-----|---|

Yours faithfully

Tim Row

This page is intentionally left blank

Southend-on-Sea Borough Council

Report of Corporate Director for Corporate Services to Place, People and Policy & Resources Scrutiny Committees

On 11th, 12th and 14th July 2016

Report prepared by:
Fiona Abbott

Agenda
Item No.

21

In depth Scrutiny projects – 2016 / 17 A Part 1 Agenda Item

1. Purpose of Report

- 1.1 For each Scrutiny Committee to agree the in depth scrutiny project to be undertaken in the 2016 / 17 Municipal Year.
- 1.2 The report also attaches some information about the work carried out by each of the Scrutiny Committees in the 2015 / 16 Municipal Year.

2. Recommendations

- 2.1 That each Scrutiny Committee select the topic it wishes to undertake for in-depth study in 2016/17.
- 2.2 To note the information attached at **Appendix 3**, the summary of work of the 3 Scrutiny Committees during 2015 / 2016.

3. In depth scrutiny projects

- 3.1 Involvement with in-depth studies enables Members to 'get their teeth into' a particular topic and also to influence and shape proposals before they are implemented.
- 3.2 Each of the studies are led by a Member project team / programme working party and the appointments were agreed at Council on 19th May 2016 (refer to **Appendix 1**).
- 3.3 Members should always aim to select a topic which can identify real service improvements and results in benefits / outcomes. To assist the Committees in selected a topic for this Municipal Year, a list of previous topics undertaken for in depth study since 2010 is attached at **Appendix 2**.
- 3.4 Each Scrutiny Committee is now requested to select the topic it wishes to undertake for in depth study in 2016/17.
- 3.5 Work undertaken by each of the Scrutiny Committees in the 2015 / 16 - attached at **Appendix 3** is a summary of the work undertaken by each of the Scrutiny Committees in the 15/16 Municipal Year.

4. Corporate Implications

- 4.1 Contribution to Council's Vision and Critical Priorities – Becoming an excellent and high performing organisation.
- 4.2 Financial Implications – there are costs associated with organising in depth projects relating to officer time but this will all be contained within existing resources.
- 4.3 Legal Implications – none.
- 4.4 People Implications – none.
- 4.5 Property Implications – none.
- 4.6 Consultation – as described in report.
- 4.7 Equalities Impact Assessment – none.
- 4.8 Risk Assessment – none.

5. Background Papers

None

6. Appendices

Appendix 1 – membership of project teams / programme working parties

Appendix 2 – list of previous in depth topics since 2010

Appendix 3 – summary of work of the 3 Scrutiny Cttees 2015 / 2016

Membership of project teams (Programme Working Parties)

PEOPLE SCRUTINY PROGRAMME WORKING PARTY

| Party | Members | Total 8 | Substitutes |
|-------|--|---------|-------------|
| CON | Helen Boyd Steve Buckley Maureen Butler Chris Waker | 4 | All |
| LAB | Margaret Borton Cheryl Nevin | 2 | All |
| IND | Caroline Endersby | 1 | All |
| SIG | James Moyies | 1 | |

PLACE SCRUTINY PROGRAMME WORKING PARTY

| Party | Members | Total 8 | Substitutes |
|-------|--|---------|-------------|
| CON | Alex Bright Meg Davidson Nigel Folkard Jonathan Garston | 4 | All |
| LAB | Helen McDonald Kevin Robinson | 2 | All |
| IND | Derek Kenyon | 1 | All |
| SIG | Tino Callaghan | 1 | |

POLICY & RESOURCES SCRUTINY PROGRAMME WORKING PARTY

| Party | Members | Total 8 | Substitutes |
|-------|--|---------|-------------|
| CON | Bernard Arscott David Burzotta Maureen Butler David Garston | 4 | All |
| LAB | Ian Gilbert David Norman | 2 | All |
| IND | Mike Stafford | 1 | All |
| SIG | Lawrence Davies | 1 | All |

Scrutiny project list

Members should always aim to select a topic which can identify real service improvements.

The Council has undertaken a number of in depth scrutiny projects and since 2010 has looked at the following areas:

- Transition arrangements from children's to adult life – 2015/16 (People Scrutiny Cttee)
- Control of personal debt and the advantages of employment – 2015/16 (Policy & Resources Scrutiny Cttee)
- 20mph speed limits in residential streets - 2015/16 (Place Scrutiny Cttee)
- How the Council assists and excites individuals and community groups to achieve healthier lifestyles – 2014/15 (People Scrutiny Committee)
- The Council's Community Leadership role in promoting safer communities – 2014/15 (Policy & Resources Scrutiny Committee)
- Understanding erosion taking place on the Foreshore – 2014/15 (Place Scrutiny Committee)
- Southend primary schools' falling grammar school entry figures - 2013/14 (People Scrutiny Committee)
- Impact of welfare changes - 2013/14 (Policy & Resources Scrutiny Committee)
- Promoting a positive image for the town - 2013/14 (Place Scrutiny Committee)
- Housing – how we plan to meet the growing demand for social rented housing in the current poor national economic climate – 2012 / 13 (Economic & Environmental Scrutiny Committee)
- To identify improvements so that looked after children are given the best chances in life and that they do not become NEET statistics (not in education, employment or training – 2012 / 13 (Children & Lifelong Learning Scrutiny Committee)
- Developing strong partnership links to encourage investment in the town and the supply of employment opportunity – 2012 / 13 (Economic & Environmental Scrutiny Committee)
- Child poverty – 2011/12 (Children & Lifelong Learning Scrutiny Committee)
- Volunteering in Cultural Services - 2011/12 (Community Services & Culture Scrutiny Committee)
- Youth anti social behaviour – perception & reality – 2011/12 (Economic & Environmental Scrutiny Committee)
- End of life care for adults – 2010/11 (Community Services Scrutiny Committee)
- Young Carers – 2010/11 (Children & Lifelong Learning Scrutiny Committee)

For further information please go to www.southend.gov.uk and then to the Council & [Democracy](#) pages

PEOPLE SCRUTINY COMMITTEE

Work programme 2015/2016 - evaluation

During the 2015/16 Municipal Year, the **People Scrutiny Committee** held **6** meetings and met on the following dates – 14th July 2015, 7th September 2015 (special mtg), 13th October 2015, 1st December 2015, 26th January 2016 and 12th April 2016.

During the year, Members undertook the following scrutiny work:-

Call-ins/ references from Cabinet – the Scrutiny Committee considered **14 call-in items** from Cabinet. No items were called in from the Forward Plan. All budget items (plus one other item) were **referred direct** to the Scrutiny Committee and considered at the meeting in January 2016 (**3 budget items**).

Pre Cabinet items – the Scrutiny Committee considered **3** pre Cabinet items:

- 13th October 2015 – (a) Local Account of ASC 2014/15; (b) Smoke Free Southend: A strategy to tackle smoking in Southend-on-Sea 2015- 2018
- 12th April 2016 (a) Southend Physical Activity Strategy

Scheduled items - each meeting as appropriate:

- Monthly Performance report – exceptions reports also considered.
- Schools Progress report.
- Minutes of the meetings of the Chairmen's Scrutiny Forum held on 8th September 2015 - reported to October 2015 meeting (Minute 325 refers)
- Questions from members of the public –
 - the Executive Councillor for Health & Adult Social Care responded to 2 written questions from a member of the public at the meeting on 14th July 2015; 3 written questions from members of the public at the special meeting on 7th September 2015; a written question from a member of the public at the meeting on 13th October 2015; 2 written questions from members of the public at the meeting on 12th April 2016.
 - The Executive Councillor for Children & Learning responded to a written question from a member of the public at the meeting on 13th October 2015; responded to a written question from a member of the public at the meeting on 1st December 2015; responded to a written question from a member of the public at the meeting on 12th April 2016.

In-depth scrutiny project *Transition arrangements from children's to adult life* - topic agreed at meeting on 14th July 2015 (Minute 138 refers). Project plan agreed at meeting on 13th October 2015 (Minute 326 refers). Updates to meeting on 1st December 2015 (Minute 445 refers) and 26th January 2016 (Minute 604 refers). Final report agreed at meeting on 12th April 2016 (Minute 779 refers).

Agenda items considered:

- 14th July 2015 – (a) update on the Southend JSNA; (b) agreed the draft scrutiny report – how the Council assists and excites individuals and community groups to achieve healthier lifestyles; (c) work programme evaluation 2014/15.
- Special meeting 7th September 2015 – (a) health services in Shoebury; (b) primary care in St Luke's GP health centre and response to consultation; (c) update on primary care strategy.
- 13th October 2015 – (a) presentation – Turning Tides; (b) School organisation data.
- 1st December 2015 - Briefing paper on multi-academy Trusts and Academies.
- 26th January 2016 - update on Urgent Care Services review.
- 12th April 2016 – update from Cllr Crystall re Southend University Hospital Trust.

Chairman's Update Report:

- 14th July 2015 meeting – (a) update on the Joint Cttee to review specialised urological cancer surgery proposals; (b) constitutional changes; (c) approach re Quality Accounts; information on The Practice Northumberland Avenue. (Health scrutiny briefing circulated on 1st June 2015).
- 13th October 2015 (a) update on the Joint Cttee to review specialised urological cancer surgery proposals; (b) information re closer working between SEPT/ NRP; (c) CAMHS new provider is NELFT; (d) proposals by NHS England to move PET CT scanner service to existing fixed scanner at Southend Hospital.
- 1st December 2015 – (a) update on the Joint Cttee to review specialised urological cancer surgery proposals and membership of Joint Cttee; (b) update on PET-CT scanner; (c) school admission - information on sibling admission criteria; (d) information on community dental services in Essex.
- 12th April 2016 – (a) update on the Joint Cttee to review specialised urological cancer surgery proposals; (b) proposals by NHS England re PET CT scanner service & appointment of 2 Cllrs to sit on a Joint Cttee with Essex & Thurrock; (c) update on plans by NHS Southend CCG re gluten free foods; (d) LSCB / SAB Scrutiny Panel; (e) information on Success Regime; (f) approach for dealing with Quality Accounts from SEPT and Southend Hospital.

Member presentations

- Emotional wellbeing & mental health service - NELFT - 14th January 2016.
- Child Sexual Exploitation – 25th November 2016.
- Safeguarding – presentation by independent Chair, Christine Doorly – 5th April 2016.

Items for 2016/17

- Success Regime
- Work of the Joint Scrutiny Committee with Essex & Thurrock – urological cancer surgery
- Joint Committee – PET – CT scanner

****Member briefing sessions***

At the Chairmen's Scrutiny Forum meeting in January 2014, Members discussed the format of member briefing sessions / presentation. The Forum resolved that copies of any handouts / presentation slides from Member briefings / presentations should be placed centrally on the Council's intranet so they can be easily accessible to all Members. There is now a dedicated page on the intranet see [here](#)

PLACE SCRUTINY COMMITTEE - Work programme 2015/2016 - evaluation

During the 2015/16 Municipal Year, the **Place Scrutiny Committee** held **5** meetings and met on the following dates: 13th July 2015, 12th October 2015, 30th November 2015, 25th January 2016 and 11th April 2016.

During this year, Members undertook the following scrutiny work:-

Call-ins/references from Cabinet – the Scrutiny Committee considered **16 call-in items** from Cabinet and **3 call-in items** from Cabinet Committee. No items were called in from the Forward Plan. All budget items (plus one other item) were **referred direct** to the Scrutiny Committee and considered at the meeting in January 2016 (**3 budget items**).

The following items were referred back to Cabinet/Cabinet Committee for reconsideration:

- PVX Review – 11th April 2016 (Minute 767 refers)
- Members' Request (Introduction of waiting restrictions from 11.00 a.m. to 12 noon in St James Avenue & Marcus Avenue between Fermoy and Johnstone Road and removal of existing waiting restrictions in Fermoy Road between Marcus Avenue and St James Avenue on alternate sides – 12th October 2015 (Minute 310 refers)
- Members' Request (amendments to the operational hours of existing waiting restriction in Tyrone Road and Fermoy Road (Minute 586 refers)

Pre Cabinet items – the Scrutiny Committee considered the following items by way of pre-Cabinet Scrutiny:

- (a) Transport Asset Plan – 13th July 2015.
- (b) Introduction of a Policy in respect of the Installation of Bollards – 25th January 2016
- (c) Southend Physical Activity Strategy – 11th April 2016

Scheduled items - each meeting as appropriate:

- Monthly Performance report – exceptions reports also considered.
- Minutes of the meetings of the Chairmen's Scrutiny Forum held on 8th September 2015 - reported to October 2015 meeting (Minute 311 refers)
- Questions from members of the public – the Executive Councillor for Enterprise, Tourism & Economic Development responded to **2** questions and the Executive Councillor for Public Protection, Waste and Transport responded to **1** question from a member of the public at the meeting on 13th July 2014; the Executive Councillor for Enterprise, Tourism & Economic Development responded to **1** question and the Executive Councillor for Public Protection, Waste and Transport responded to **1** question from a member of the public at the meeting on 12th October 2014; the Executive Councillor for Enterprise, Tourism & Economic Development responded to **2** questions at the meeting on 30th November 2015; and the Executive Councillor for Enterprise, Tourism & Economic Development responded to **1** question and the Executive Councillor for Public Protection, Waste and Transport responded to **2** questions from a member of the public at the meeting on 11th April 2016.

In-depth scrutiny project: *20mph Speed Limits in Residential Streets* - topic agreed at meeting on 13th July 2015 (Minute 125 refers). Project plan agreed at meeting on 12th October 2015 (Minute 312 refers). Updates to meeting on 30th November 2015 (Minute 436 refers) and 25th January 2016 (Minute 589 refers). Final report will now be considered in this Municipal Year.

Presentations & other matters considered:

- ◆ Work programme evaluation 2014/15 – 13th July 2015 (Minute 125 refers)
- ◆ International Marketing – 30th November 2015 (Minute 433 refers)

Items for 2015/16

Member briefing sessions

At the Chairmen's Scrutiny Forum meeting in January 2014, Members discussed the format of member briefing sessions / presentation. The Forum resolved that copies of any handouts / presentation slides from Member briefings / presentations should be placed centrally on the Council's intranet so they can be easily accessible to all Members. There is now a dedicated page on the intranet see [here](#)

This page is intentionally left blank

POLICY & RESOURCES SCRUTINY COMMITTEE

Work programme 2015/2016 - evaluation

During the 2015/16 Municipal Year, the **Policy & Resources Scrutiny Committee** held **5** meetings and met on the following dates – 16th July 2015, 15th October 2015, 3rd December 2015, 28th January 2016 and 14th April 2016

During the year, Members undertook the following scrutiny work:-

Call-ins/ references from Cabinet – the Scrutiny Committee considered **24 call-in items** from Cabinet. No items were called in from the Forward Plan. All budget items (plus one other item) were **referred direct** to the Scrutiny Committee and considered at the meeting in January 2016 (**5 budget items**).

Pre Cabinet items – the Scrutiny Committee considered **1** pre Cabinet item (a) Corporate asset management strategy – 16th July 2015.

Scheduled items - each meeting as appropriate:

- Monthly Performance report – exceptions reports also considered.
- Minutes of the meetings of the Chairmen's Scrutiny Forum held on 8th September 2015 - reported to October 2015 meeting (Minute 345 refers)
- Questions from members of the public – a question from a member of the public at the meeting on 15th October 2015, 2 questions from members of the public at meeting on 3rd December 2015; 2 questions from members of the public at meeting on 14th April 2016.

In-depth scrutiny project: Control of personal debt and the advantages of employment - topic agreed at meeting on 16th July 2015 (Minute 158 refers). Project plan agreed by project team and then the full Committee on 15th October 2015 (Minute 346 refers). Updates to meeting on 3rd December 2015 (Minute 473 refers) and 28th January 2016 (minute 622 refers). Final report will now be considered in next Municipal Year.

Presentations & other matters considered:

- ◆ Work programme evaluation 2013/14 – 16th July 2015 (Minute 158 refers)
- ◆ Presentation on Council's housing responsibilities – 16th July 2015
- ◆ SEH – activities across sheltered housing network – 15th October 2015
- ◆ Chief Superintendent Luke Collison and Southend District Commander Simon Anslow – attended meeting on 3rd December 2015 to answer questions on crime stats
- ◆ Reports from Council nominee(s) from 4 specific outside bodies to October mtg & January 2016 mtg – Essex Police & Crime Panel; Essex Fire Authority, Kent & Essex Inshore Fisheries & Conservation Authority, Southend University Hospital NHS Foundation Trust – 15th October 2015 (Minute 344 refers) and 28th January 2016 (Minute 621 refers)
- ◆ Presentation from England Illegal Money Lending Team – 5th January 2016
- ◆ Review of sheltered housing - item requested by Cllr Flewitt – 28th January 2016

Items for 2016/17

- Policing update.

Member briefing sessions

At the Chairmen's Scrutiny Forum meeting in January 2014, Members discussed the format of member briefing sessions / presentation. The Forum resolved that copies of any handouts / presentation slides from Member briefings / presentations should be placed centrally on the Council's intranet so they can be easily accessible to all Members. There is now a dedicated page on the intranet see [here](#)

This page is intentionally left blank